

# Minutes Governing Council (GC) Meeting

<b>Chaired by:</b>	<b>Troy Kennewell</b>	<b>Date &amp; time:</b>	26-6-19, 19:30-21:30
<b>Minutes taken by:</b>	<b>Adam Davidson</b>	<b>Location:</b>	MCC lounge
<b>Attendees:</b>	Adam Davidson (AD), Troy Kennewell (TK), Dave Nottle (DN), Samantha Noble (SN), Sonya Bertram (SB), Ruth McPhail (RM)		
<b>Apologies:</b>	Alexa McArthur (AM), Bec Page (BP)		
<b>Attachments:</b>	Please complete all reading in Governing Council Dropbox file / Next Meeting		

Action from last meeting	Date	Progress	Person	Comments	
Vacancy filling	28/11	Partial	GC		
Consider portfolios	28/11	Partial	GC	<b>Person</b>	<b>Role</b>
				Bec	Communications
				Troy	Chair
				Adam	Secretary
				Dave	Policies
				Ruth	Pastoral Care
				Sam	
				Alexa	
Wait for Grant	24/4	Nil	GC		
Praying over a house	27/2	Partial	Alexa/Ruth M	Email correspondence, reminded 22/5	
Communion Givers	27/3	Nil	Ministry Team		
Review Home Visit Policy	27/3	Nil	Alexa		
Meet with Finance Team	24/4	Nil	Troy	Reminded 22/5	



Action from last meeting	Date	Progress	Person	Comments
<b>Advise Finance Committee</b>	<b>28/11</b>	<b>Nil</b>	<b>Troy</b>	
<b>Discuss Trust Deed with Caleb's Voice</b>	<b>24/4</b>	<b>Partial</b>	<b>Troy</b>	<b>Troy sending email to Peter Beaumont</b>
<b>More participation in internal GC communication</b>	<b>22/5</b>	<b>Nil</b>	<b>GC</b>	
<b>More participation in external GC communication</b>	<b>22/5</b>	<b>Nil</b>	<b>GC</b>	
Find a leader for the 12 <sup>th</sup> of June Prayer Night	22/5	Done	Troy	Quentin led. Attendance: 9
Church Announcement	22/5	Done	Troy/Alexa	26/5 Done
Draft congregation communication points about the Senior Pastor situation	22/5	Done	Sonya	30 <sup>th</sup> May
Write letter to Geoff Edwards	22/5	Done	Adam	13 <sup>th</sup> June
<b>Meet with Geoff Edwards (with Leighton)</b>	<b>22/5</b>	<b>Pending</b>	<b>Alexa</b>	
Write letter to Kevin Messent	22/5	Done	Adam	13 <sup>th</sup> June
<b>Meet with Kevin Messent</b>	<b>22/5</b>	<b>Pending</b>	<b>GC</b>	

Topic	Person	Doc Received: Waiting Yes N/A	Minutes	Actions required Assigned to (AT):
1. Welcome/Prayer			-	

Topic	Person	Doc Received: Waiting Yes N/A	Minutes	Actions required Assigned to (AT):
2. Confirmation of previous minutes	Troy		- Confirmed.	
3. Previous Actions	Adam		<ul style="list-style-type: none"> <li>- Praying over a house is still a work in progress. Leighton is happy to provide update information to Quentin.</li> <li>- Still waiting on the home visit policy – communion givers pending this. CG through Ministry Team.</li> <li>- Finance Team – Troy met with Ruth. Budget presentation. Paul will present the budget. Action items completed.</li> <li>- Troy yet to send email to Peter Beaumont</li> <li>- Communication: Still more work to be done.</li> <li>- Prayer Night – Quentin will do July.</li> </ul>	
4. Call for new business	Troy		-	
<b>Reports</b>				
5. Young Adults	Stephen		- Didn't receive anything	
6. Youth	Mark		- Didn't receive anything	
7. Worship Report	Sonya		- Didn't receive anything	
8. Senior Pastor Report	Bill/Sonya		<ul style="list-style-type: none"> <li>- Restoration process (as suggested by Leighton)</li> <li>- Waiting on Ministry Team before next GC steps</li> </ul>	
9. Caleb's Voice	Paul		- There's a meeting on July 1 <sup>st</sup> preparing for another meeting on July 11 <sup>th</sup>	
10. Finance	Troy	Yes	<ul style="list-style-type: none"> <li>- Budget received</li> <li>- Reports received</li> <li>- Praise point: Sponsorship for extra Growth Pastor hours largely received</li> <li>- No offset included for Bill's work cover. The buildings are an issue. Offering still not enough.</li> </ul>	
11. Side Gate Café		Yes	- Side Gate Café has had a good start.	
12. MarionLIFE	PF (via report)		<ul style="list-style-type: none"> <li>- No minutes received for a while. Unsure who the secretary is.</li> </ul> <b>Action:</b> Adam to email Peter Fowler to ask for minutes.	AD
13. Pastoral Care	Ruth M	Yes	- Meeting monthly. Ruth D a key person in these meetings for informational value. Changing meeting times to suit people's	

Topic	Person	Doc Received: Waiting Yes N/A	Minutes	Actions required Assigned to (AT):
			<p>availability. They have been using the Pastoral Care program to get data.</p> <ul style="list-style-type: none"> <li>- Ian Morphet wants to share his story. We'll shelve that idea.</li> <li>- Congregants don't have phone contact with someone over the weekend i.e. outside of Office hours. Some people are able to connect through Sonya.</li> <li>- More people want the bus. Peter Fowler can assist with the bus.</li> <li>- Still waiting on an office assistant to help with the pastoral care roster.</li> <li>- Concern was raised for Chrissy's pastoral care needs. Pastoral care has been offered.</li> </ul>	
14. Prayer			<ul style="list-style-type: none"> <li>- Good to train more people. Several people have access to the building. A leader without normal access could borrow a key on a Sunday. Potential people to ask: Life group leaders, boiler room, regular attendees, intercessory prayer roster could come in. <b>Action:</b> Adam to work on training document.</li> </ul>	AD
15. Communication	Bec		<ul style="list-style-type: none"> <li>- Regular communication skipped for this Sunday.</li> </ul>	
<b>New Business</b>				
16. Chairperson's happenings	Troy		<p>Craft</p> <ul style="list-style-type: none"> <li>- Troy met with Maggie McDonald regarding Craft. Maggie said to Troy (and Ruth M separately) that she cannot take over leadership. Maggie spoke of what a special group Craft is, and she recommended Jo Hunting for leadership. Ask Jo for thoughts, offer leadership. Majority of Craft are not from Marion. We could arrange a meeting with the Craft people from Marion. When offering the role, it may be pertinent to know what is involved in the role. <b>Action:</b> Sonya can talk to Maggie and Jo.</li> </ul> <p>Girl's Brigade leadership</p> <ul style="list-style-type: none"> <li>- No leader for the older groups. Leadership is older. Issues with compliance. Various turmoils.</li> </ul>	SB
17. Secretary's happenings	Adam	N/A	<ul style="list-style-type: none"> <li>- Need people to fill Person on Duty roster</li> </ul>	

Topic	Person	Doc Received: Waiting Yes N/A	Minutes		Actions required Assigned to (AT):							
			<table><tr><td>14<sup>th</sup> July</td><td>Ruth M</td></tr><tr><td>4<sup>th</sup> August</td><td>Sam</td></tr><tr><td>22<sup>nd</sup> September</td><td>Dave</td></tr><tr><td>20<sup>th</sup> October</td><td>Troy</td></tr></table> <ul style="list-style-type: none"><li>- Cushion and rug may be useful to offer people.</li><li>- Sent 3 letters</li><li>- Set up MailChimp for future mass emailing</li><li>- Sent out Members Meeting email</li><li>- Drafted and replied to Members inquiries about the meeting</li><li>- Set up Special Members Meeting Working Document</li><li>- Set up Grant S Meeting Action Points working document</li></ul>	14 <sup>th</sup> July	Ruth M	4 <sup>th</sup> August	Sam	22 <sup>nd</sup> September	Dave	20 <sup>th</sup> October	Troy	
14 <sup>th</sup> July	Ruth M											
4 <sup>th</sup> August	Sam											
22 <sup>nd</sup> September	Dave											
20 <sup>th</sup> October	Troy											
18. Correspondence			- Glenda Green Correspondence									
19. Trust Deed	Troy	Yes	- Waiting on action									
20. Meeting with Grant	Bec	Yes	- Leighton sent a reminder/follow up email									
21. Membership Transfer		Yes	- Maureen Mackay No action needed									
22. Policy Review	Dave		- Membership Policy (10% rule) Looking to change the 10% active Member policy. Discussed membership categories. <b>Action:</b> Dave to review policy. More than 50% of services.		DN							
23. Ministers Accreditation	Adam	Yes	<ul style="list-style-type: none"><li>- Accreditation due 30-June</li><li>- Re providing feedback to the State Board re the rolling out of the process, lack of consultation with Boards/GCs (a letter informing Board/GCs is not consultation) and what this means for all pastors employed at MCC e.g. it is not written into our contracts nor time allocated to do this.</li></ul> <p>Sonya's accreditation paperwork is submitted minus the Code of Conduct. Other Pastors' are also submitted. State Board rolled it out. It is not necessary to do tonight. GC would need to provide feedback before the</p>									

Topic	Person	Doc Received: Waiting Yes N/A	Minutes	Actions required Assigned to (AT):
			end of the year. The items due on the 30 <sup>th</sup> of June. GC to send a letter in the future. No action required at the moment.	
24. Members Meeting			<ul style="list-style-type: none"> <li>- Andy Bertram's correspondence</li> <li>- Julie Adams correspondence</li> <li>- Anthea &amp; Bob Heaney correspondence</li> <li>- Yvonne Lanyon correspondence</li> </ul> <p>Grant is expecting an email. Also, the Ministry Team should be informed.  <b>Action:</b> Sonya            Q&amp;A session facilitation. Leighton or Peter Fowler suggested. Chairs of GC, MLB, SO. <b>Action:</b> Troy to text Peter Fowler tomorrow.            Could have a Café Church setup to reduce formality.            There should have been an announcement. We're sorry. Addressed as quickly as possible. <u>Corrective action:</u> Planning, add sign in, Member bouncer, announcement, sound person to meeting planning. Use Messenger for fast responses. We will need to record the meeting.            Assigned people to question topics.</p>	SB TK
25. Salary Guidelines	Sonya	Yes	<ul style="list-style-type: none"> <li>- Received and accepted.</li> </ul>	
26. Safe Workplace	Troy		<ul style="list-style-type: none"> <li>- Drop this off the agenda</li> <li>- Following Sam and Alexa's reviewing of Sonya's situation, it was deemed that Sonya is travelling alright.</li> </ul>	
27. Strategic Plan	Troy		<ul style="list-style-type: none"> <li>- Not tonight</li> </ul>	
28. Other Business			-	
29. Dates of Next Meeting			Prayer: <b>Wednesday, 10 July 19:30</b> Business Meeting: <b>Wednesday, 24 July 19:30</b>	

Correspondence List					
No	Date	Topic	From	To	Action
1	20-May-19	Membership Transferal	Maureen Markey	GC	Line 21
2	29-May-19	Abortion Bill update	Sonya	GC	?
3	29-May-19	Ministers Accreditation	State Office	GC	Line 23
4	29-May-19	Ministers Accreditation	State Office	GC	Line 23
5	03-June-19	Complaints	Glenda Green	GC	Line 18
6	06-June-19	Complaints Follow Up	Glenda Green	GC	Line 18
7	03-June-19	Grant Spangenberg Meeting Follow Up	Leighton Boyd	GC	Line 20
8	06-June-19	40 <sup>th</sup> Birthday Celebrations	Church Office	GC	N/A
9	13-June-19	Kevin Messent reply	GC	KM	Finished
10	13-June-19	Geoff Edwards reply	GC	GE	Finished
11	17-June-19	Members Meeting	Andy Bertram	GC	Line 24
12	17-June-19	Members Meeting	Julie Adams	GC	Line 24
13	17-June-19	Members Meeting	Anthea & Bob Heaney	GC	Line 24
14	21-June-19	Members Meeting	GC	Andy Bertram	Line 24
15	21-June-19	Members Meeting	GC	Julie Adams	Line 24
15	21-June-19	Members Meeting	GC	Anthea & Bob Heaney	Line 24
16	20-June-19	40 <sup>th</sup> Birthday Celebrations	Grant Spangenberg	GC	N/A

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No	Date	Topic	From	To	Action
17	19-June-19	Members Meeting	Yvonne Lanyon	GC	Line 24
18	23-June-19	Members Meeting	GC	Yvonne Lanyon	Line 24